

**Minutes of a Special Meeting of the Board of Directors
of
Friends of Dinsmore Elementary, Inc.**

Time & Place

The Board of Directors (the "Board") of Friends of Dinsmore Elementary, Inc. (the "Friends") met in person at Dinsmore Elementary School on Thursday, April 4, 2019 at 4:15p.m.

Meeting Notice

In accordance with the Bylaws, no notice or waiver thereof is required as all Board Members were present.

Attendance

All directors were present at the meeting:

Linda Brunson, President
Wanda Reese, Secretary
Roger Mann, Treasurer

Presiding Officer and Quorum

Linda Brunson, President, called the meeting to order and Wanda Reese acted as Secretary at the meeting. With all members of the Board in attendance, a quorum of the directors was present, and the meeting having been duly convened, began.

Approval of Minutes

The minutes of the first meeting of the Board of Directors on February 14, 2019 were adopted.

Financial Statement

The financial statement for the month ended March 31, 2019, as prepared by the Treasurer, was approved.

K to 2 Tutoring

Resolved:

- Providing K to 2 Tutoring will be the first program undertaken by Friends.
- Partnering with the Boselli Foundation will make this program possible.

Non-Profit Status

The IRS tax exemption was discussed. One month following submission and cashing of the application fee, a letter (copy attached) was received from the IRS

stating they have received the application and we will likely receive more information within 90 days but it could be as much as 180 days.

Website

The new website was discussed. The website address is www.FriendsofDinsmoreElementary.org.

Email

The minutes of the first meeting of the Board of Directors on February 14, 2019 stated an email address will be created for Friends following the approval of the tax exemption. However, there is already a need for Friends to have an email account. Further, any email address ending "FriendsofDinsmoreElementary.org" is rather long.

Resolved:

- Create a shorter Google email address,

friends @gmail.com
ofdinsmore

Grant Applications

Resolved:

- Grant applications will be submitted with the approval of the Executive Committee, a committee established in the Bylaws.

Designated Charitable Contribution

Friends has received a charitable contribution from an anonymous donor. The donation is designated specifically for the purchase of a school membership to Mystery Science for the 2019-2020 school year.

Resolved:

- To accept this donation of \$499, a discounted first year introductory price.
- Establishing Mystery Science for use by teachers will be the second program undertaken by Friends.

Election of Director

The following person was elected as Director for the term provided in the Bylaws:

Jennifer Erixton

7126 Civic Club Drive

Jacksonville, FL 32219

ErixtonJ@duvalschools.org

Ms. Erixton serves as the Chair of the School Advisory Council (SAC) at Dinsmore Elementary School

Adjourning the Meeting

Since there was no further business to come before the meeting, the meeting was adjourned.

Dated: April 4, 2019

Signed: 
Wanda Reese, Secretary

Friends of Dinsmore Elementary, Inc.
Month ended March 31, 2019

January 23, 2019	Articles of Incorporation Filing Dates	\$	-
March 18, 2019	Deposit Donation A minimum balance of \$500 is required to avoid bank charges	\$	500.00
March 31, 2019	Cash Balance	\$	<u>500.00</u>

P.O. BOX 2508
CINCINNATI OH 45201

In reply refer to: 9999999999
Mar. 26, 2019 LTR 3367C S0
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BODC: TE

FRIENDS OF DINSMORE ELEMENTARY INC
C/O LINDA BRUNSON
110 MILLS LN
JACKSONVILLE BEACH FL 32250-5820

12841

Employer identification number: 83-3477623
Tax form: 1023
Document locator number: 17053-056-40500-9
For assistance, call: 1-877-829-5500

Dear Applicant,

We received your application for exemption from federal income tax and your user fee payment.

During the initial review process, applications for exemption are separated into two groups:

1. Those that can be processed based on information submitted
2. Those that require additional information to be processed

If your application falls in the first group you'll receive a determination letter within approximately 90 days from the date of this notice stating that you re exempt from federal income tax.

If your application falls in the second group, you'll be contacted when your application has been assigned to an Exempt Organizations specialist for review. You can expect to be contacted within approximately 180 days from the date of this notice. After 180 days, if you haven't been notified your application was assigned to a specialist, you can contact Customer Account Services Monday through Friday at the toll-free number shown above to check on its status. The individual calling on your behalf will need the following information:

- * Your name
- * Your employer identification number (EIN)
- * The document locator number listed above and assigned to your request
- * A proper power of attorney submitted with your exemption application, unless the individual calling is an officer or director and legally authorized to represent you

The IRS doesn't issue "tax-exempt numbers" or "tax-exempt certificates" for state or local sales or income taxes. If you need exemption from these taxes, contact your state or local tax offices.

Most organizations are required to file an annual information return

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Mar. 26, 2019 LTR 3367C S0
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FRIENDS OF DINSMORE ELEMENTARY INC
C/O LINDA BRUNSON
110 MILLS LN
JACKSONVILLE BEACH FL 32250-5820

(Form 990, Form 990-EZ, or Form 990-PF) or electronic notice (Form 990-N, the e-Postcard) while their applications for exemption or miscellaneous determination requests are pending. If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked. Visit www.irs.gov and type "annual exempt organization return: who must file" in the search box for information on the types of organizations that are required to file annual returns or notices.

To receive the Exempt Organizations' EO Update, an electronic newsletter with information for tax-exempt organizations and tax practitioners, go to www.irs.gov/charities and click on "Free e-Newsletter."

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

Sincerely yours,

Stephen A. Martin

Stephen A. Martin
Director, EO Rulings & Agreements