

Form 1023 Checklist

(Revised December 2017)

Application for Recognition of Exemption under Section 501(c)(3) of the Internal Revenue Code

Note: Retain a copy of the completed Form 1023 in your permanent records. Refer to the General Instructions regarding Public Inspection of approved applications.

Check each box to finish your application (Form 1023). Send this completed Checklist with your filled-in application. If you have not answered all the items below, your application may be returned to you as incomplete.

- Assemble the application and materials in this order.
 - Form 1023 Checklist ✓
 - Form 2848, *Power of Attorney and Declaration of Representative* (if filing) - N/A
 - Form 8821, *Tax Information Authorization* (if filing) - N/A
 - Expedite request (if requesting) - N/A
 - Application (Form 1023 and Schedules A through H, as required) ✓
 - Articles of organization Attachment A
 - Amendments to articles of organization in chronological order - None
 - Bylaws or other rules of operation and amendments Attachment B
 - Documentation of nondiscriminatory policy for schools, as required by Schedule B - N/A
 - Form 5768, *Election/Revocation of Election by an Eligible Section 501(c)(3) Organization To Make Expenditures To Influence Legislation* (if filing) - N/A
 - All other attachments, including explanations, financial data, and printed materials or publications. Label each page with name and EIN. ✓ Attachments C, D, E, F, G, H, I, J

- User fee payment placed in envelope on top of checklist. DO NOT STAPLE or otherwise attach your check or money order to your application. Instead, just place it in the envelope. ✓

- Employer Identification Number (EIN) 83-3477623

- Completed Parts I through XI of the application, including any requested information and any required Schedules A through H.
 - You must provide specific details about your past, present, and planned activities. Attachment C
 - Generalizations or failure to answer questions in the Form 1023 application will prevent us from recognizing you as tax exempt. ✓
 - Describe your purposes and proposed activities in specific easily understood terms. ✓
 - Financial information should correspond with proposed activities. No financial info/activity yet

- Schedules. Submit only those schedules that apply to you and check either "Yes" or "No" below.

Schedule A	Yes ___	No <input checked="" type="checkbox"/>	Schedule E	Yes ___	No <input checked="" type="checkbox"/>
Schedule B	Yes ___	No <input checked="" type="checkbox"/>	Schedule F	Yes ___	No <input checked="" type="checkbox"/>
Schedule C	Yes ___	No <input checked="" type="checkbox"/>	Schedule G	Yes ___	No <input checked="" type="checkbox"/>
Schedule D	Yes ___	No <input checked="" type="checkbox"/>	Schedule H	Yes ___	No <input checked="" type="checkbox"/>

- An exact copy of your complete articles of organization (creating document). Absence of the proper purpose and dissolution clauses is the number one reason for delays in the issuance of determination letters. **Attachment A**
 - Location of Purpose Clause from Part III, line 1 (Page, Article and Paragraph Number) Pg 1, Article III, First Pargr
 - Location of Dissolution Clause from Part III, line 2b or 2c (Page, Article and Paragraph Number) or by operation of state law Pg 4, Article XIII, First Pargr
- Signature of an officer, director, trustee, or other official who is authorized to sign the application.
 - Signature at Part XI of Form 1023. ✓
- Your name on the application must be the same as your legal name as it appears in your articles of organization. ✓

Send completed Form 1023, user fee payment, and all other required information, to:

Internal Revenue Service
Attention: EO Determination Letters
Stop 31
P.O. Box 12192
Covington, KY 41012-0192

If you are using express mail or a delivery service, send Form 1023, user fee payment, and attachments to:

Internal Revenue Service
Attention: EO Determination Letters
Stop 31
201 West Rivercenter Boulevard
Covington, KY 41011

**Application for Recognition of Exemption
 Under Section 501(c)(3) of the Internal Revenue Code**

▶ Do not enter social security numbers on this form as it may be made public.
 ▶ Go to www.irs.gov/Form1023 for instructions and the latest information.

OMB No. 1545-0056
 Note: If exempt status is approved, this application will be open for public inspection.

Use the instructions to complete this application and for a definition of all **bold** items. For additional help, call IRS Exempt Organizations Customer Account Services toll-free at 1-877-829-5500. Visit our website at www.irs.gov for forms and publications. If the required information and documents are not submitted with payment of the appropriate user fee, the application may be returned to you.

Attach additional sheets to this application if you need more space to answer fully. Put your name and EIN on each sheet and identify each answer by Part and line number. Complete Parts I – XI of Form 1023 and submit only those Schedules (A through H) that apply to you.

Part I Identification of Applicant

1 Full name of organization (exactly as it appears in your organizing document)		2 c/o Name (if applicable)	
<u>Friends of Dinsmore Elementary, Inc.</u>		<u>Linda Brunson</u>	
3 Mailing address (Number and street) (see instructions)	Room/Suite	4 Employer Identification Number (EIN)	
<u>110 Mills Lane</u>		<u>83-3477623</u>	
City or town, state or country, and ZIP + 4		5 Month the annual accounting period ends (01 – 12)	
<u>Jacksonville Beach, FL 32250-5820</u>		<u>05</u>	
6 Primary contact (officer, director, trustee, or authorized representative)		b Phone: <u>904.738.3092</u>	
a Name:		c Fax: (optional)	
<u>Linda Brunson</u>			
7 Are you represented by an authorized representative, such as an attorney or accountant? If "Yes," provide the authorized representative's name, and the name and address of the authorized representative's firm. Include a completed Form 2848, <i>Power of Attorney and Declaration of Representative</i> , with your application if you would like us to communicate with your representative.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
8 Was a person who is not one of your officers, directors, trustees, employees, or an authorized representative listed in line 7, paid, or promised payment, to help plan, manage, or advise you about the structure or activities of your organization, or about your financial or tax matters? If "Yes," provide the person's name, the name and address of the person's firm, the amounts paid or promised to be paid, and describe that person's role.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
9a Organization's website: <u>www.FriendsofDinsmoreElementary.org (not yet launched)</u>			
b Organization's email: (optional)			
10 Certain organizations are not required to file an information return (Form 990 or Form 990-EZ). If you are granted tax-exemption, are you claiming to be excused from filing Form 990 or Form 990-EZ? If "Yes," explain. See the instructions for a description of organizations not required to file Form 990 or Form 990-EZ.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
11 Date incorporated if a corporation, or formed, if other than a corporation. (MM/DD/YYYY)		<u>01 / 23 / 2019</u>	
12 Were you formed under the laws of a foreign country ? If "Yes," state the country.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Part II Organizational Structure

You must be a corporation (including a limited liability company), an unincorporated association, or a trust to be tax exempt. See instructions. **DO NOT file this form unless you can check "Yes" on lines 1, 2, 3, or 4.**

- 1 Are you a **corporation**? If "Yes," attach a copy of your articles of incorporation showing **certification of filing** with the appropriate state agency. Include copies of any amendments to your articles and be sure they also show state filing certification. Yes No
See Attachment A
- 2 Are you a **limited liability company (LLC)**? If "Yes," attach a copy of your articles of organization showing certification of filing with the appropriate state agency. Also, if you adopted an operating agreement, attach a copy. Include copies of any amendments to your articles and be sure they show state filing certification. Refer to the instructions for circumstances when an LLC should not file its own exemption application. Yes No
- 3 Are you an **unincorporated association**? If "Yes," attach a copy of your articles of association, constitution, or other similar organizing document that is dated and includes at least two signatures. Include signed and dated copies of any amendments. Yes No
- 4a Are you a **trust**? If "Yes," attach a signed and dated copy of your trust agreement. Include signed and dated copies of any amendments. Yes No
- b Have you been funded? If "No," explain how you are formed without anything of value placed in trust. Yes No
- 5 Have you adopted **bylaws**? If "Yes," attach a current copy showing date of adoption. If "No," explain how your officers, directors, or trustees are selected. Yes No
See Attachment B

Part III Required Provisions in Your Organizing Document

The following questions are designed to ensure that when you file this application, your organizing document contains the required provisions to meet the organizational test under section 501(c)(3). Unless you can check the boxes in both lines 1 and 2, your organizing document does not meet the organizational test. **DO NOT file this application until you have amended your organizing document.** Submit your original and amended organizing documents (showing state filing certification if you are a corporation or an LLC) with your application.

- 1 Section 501(c)(3) requires that your organizing document state your exempt purpose(s), such as charitable, religious, educational, and/or scientific purposes. Check the box to confirm that your organizing document meets this requirement. Describe specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document. Refer to the instructions for exempt purpose language.
Location of Purpose Clause (Page, Article, and Paragraph): Articles of Incorporation, Page 1, Article III, First paragraph
- 2a Section 501(c)(3) requires that upon dissolution of your organization, your remaining assets must be used exclusively for exempt purposes, such as charitable, religious, educational, and/or scientific purposes. Check the box on line 2a to confirm that your organizing document meets this requirement by express provision for the distribution of assets upon dissolution. If you rely on state law for your dissolution provision, do not check the box on line 2a and go to line 2c.
- b If you checked the box on line 2a, specify the location of your dissolution clause (Page, Article, and Paragraph). Do not complete line 2c if you checked box 2a. Articles of Incorporation, Page 4, Article XIII, First paragraph
- c See the instructions for information about the operation of state law in your particular state. Check this box if you rely on operation of state law for your dissolution provision and indicate the state:

Part IV Narrative Description of Your Activities

Using an attachment, describe your *past, present, and planned* activities in a narrative. If you believe that you have already provided some of this information in response to other parts of this application, you may summarize that information here and refer to the specific parts of the application for supporting details. You may also attach representative copies of newsletters, brochures, or similar documents for supporting details to this narrative. Remember that if this application is approved, it will be open for public inspection. Therefore, your narrative description of activities should be thorough and accurate. Refer to the instructions for information that must be included in your description.

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

- 1a List the names, titles, and mailing addresses of all of your officers, directors, and trustees. For each person listed, state their total annual **compensation**, or proposed compensation, for all services to the organization, whether as an officer, employee, or other position. Use actual figures, if available. Enter "none" if no compensation is or will be paid. If additional space is needed, attach a separate sheet. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
Linda Brunson	President	110 Mills Lane Jacksonville Beach, FL 32250	0
Wanda Reese	Secretary	7126 Civic Club Drive Jacksonville, FL 32219	0
Roger Mann	Treasurer	9028 Johnson Road Jacksonville, FL 32219	0
xxx			

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

b List the names, titles, and mailing addresses of each of your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation. Do not include officers, directors, or trustees listed in line 1a.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
<i>None. No compensated employees.</i>			

c List the names, names of businesses, and mailing addresses of your five highest compensated independent contractors that receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
<i>None. No compensated contractors.</i>			

The following "Yes" or "No" questions relate to *past, present, or planned* relationships, transactions, or agreements with your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, and 1c.

- 2a** Are any of your officers, directors, or trustees **related** to each other through **family or business relationships**? If "Yes," identify the individuals and explain the relationship. **Yes** **No** *See Attachment D*
- b** Do you have a business relationship with any of your officers, directors, or trustees other than through their position as an officer, director, or trustee? If "Yes," identify the individuals and describe the business relationship with each of your officers, directors, or trustees. **Yes** **No**
- c** Are any of your officers, directors, or trustees related to your highest compensated employees or highest compensated independent contractors listed on lines 1b or 1c through family or business relationships? If "Yes," identify the individuals and explain the relationship. **Yes** **No**

- 3a** For each of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, average hours worked, and duties. *See Attachment E*
- b** Do any of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c receive compensation from any other organizations, whether tax exempt or taxable, that are related to you through **common control**? If "Yes," identify the individuals, explain the relationship between you and the other organization, and describe the compensation arrangement. **Yes** **No**

- 4** In establishing the compensation for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, and 1c, the following practices are recommended, although they are not required to obtain exemption. Answer "Yes" to all the practices you use.
 - a** Do you or will the individuals that approve compensation arrangements follow a conflict of interest policy? **Yes** **No**
 - b** Do you or will you approve compensation arrangements in advance of paying compensation? **Yes** **No**
 - c** Do you or will you document in writing the date and terms of approved compensation arrangements? **Yes** **No**

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

- d** Do you or will you record in writing the decision made by each individual who decided or voted on compensation arrangements? Yes No
- e** Do you or will you approve compensation arrangements based on information about compensation paid by **similarly situated** taxable or tax-exempt organizations for similar services, current compensation surveys compiled by independent firms, or actual written offers from similarly situated organizations? Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. Yes No
- f** Do you or will you record in writing both the information on which you relied to base your decision and its source? Yes No
- g** If you answered "No" to any item on lines 4a through 4f, describe how you set compensation that is **reasonable** for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c.
-
- 5a** Have you adopted a **conflict of interest policy** consistent with the sample conflict of interest policy in Appendix A to the instructions? If "Yes," provide a copy of the policy and explain how the policy has been adopted, such as by resolution of your governing board. If "No," answer lines 5b and 5c. Yes No *See Attachment F*
- b** What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you for setting their own compensation?
- c** What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you regarding business deals with themselves?
Note: A conflict of interest policy is recommended though it is not required to obtain exemption. Hospitals, see Schedule C, Section I, line 14.
-
- 6a** Do you or will you compensate any of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, or 1c through **non-fixed payments**, such as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensation arrangements, including how the amounts are determined, who is eligible for such arrangements, whether you place a limitation on total compensation, and how you determine or will determine that you pay no more than reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. Yes No
- b** Do you or will you compensate any of your employees, other than your officers, directors, trustees, or your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year, through non-fixed payments, such as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensation arrangements, including how the amounts are or will be determined, who is or will be eligible for such arrangements, whether you place or will place a limitation on total compensation, and how you determine or will determine that you pay no more than reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. Yes No
-
- 7a** Do you or will you purchase any goods, services, or assets from any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," describe any such purchase that you made or intend to make, from whom you make or will make such purchases, how the terms are or will be negotiated at **arm's length**, and explain how you determine or will determine that you pay no more than **fair market value**. Attach copies of any written contracts or other agreements relating to such purchases. Yes No
- b** Do you or will you sell any goods, services, or assets to any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," describe any such sales that you made or intend to make, to whom you make or will make such sales, how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you are or will be paid at least fair market value. Attach copies of any written contracts or other agreements relating to such sales. Yes No
-
- 8a** Do you or will you have any leases, contracts, loans, or other agreements with your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," provide the information requested in lines 8b through 8f. Yes No
- b** Describe any written or oral arrangements that you made or intend to make.
- c** Identify with whom you have or will have such arrangements.
- d** Explain how the terms are or will be negotiated at arm's length.
- e** Explain how you determine you pay no more than fair market value or you are paid at least fair market value.
- f** Attach copies of any signed leases, contracts, loans, or other agreements relating to such arrangements.
-
- 9a** Do you or will you have any leases, contracts, loans, or other agreements with any organization in which any of your officers, directors, or trustees are also officers, directors, or trustees, or in which any individual officer, director, or trustee owns more than a 35% interest? If "Yes," provide the information requested in lines 9b through 9f. Yes No

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

- b Describe any written or oral arrangements you made or intend to make.
- c Identify with whom you have or will have such arrangements.
- d Explain how the terms are or will be negotiated at arm's length.
- e Explain how you determine or will determine you pay no more than fair market value or that you are paid at least fair market value.
- f Attach a copy of any signed leases, contracts, loans, or other agreements relating to such arrangements.

Part VI Your Members and Other Individuals and Organizations That Receive Benefits From You

The following "Yes" or "No" questions relate to goods, services, and funds you provide to individuals and organizations as part of your activities. Your answers should pertain to *past, present, and planned* activities. See instructions.

- 1a In carrying out your exempt purposes, do you provide goods, services, or funds to individuals? If "Yes," describe each program that provides goods, services, or funds to individuals. Yes No
- b In carrying out your exempt purposes, do you provide goods, services, or funds to organizations? If "Yes," describe each program that provides goods, services, or funds to organizations. Yes No *See Attachment G*
- 2 Do any of your programs limit the provision of goods, services, or funds to a specific individual or group of specific individuals? For example, answer "Yes," if goods, services, or funds are provided only for a particular individual, your members, individuals who work for a particular employer, or graduates of a particular school. If "Yes," explain the limitation and how recipients are selected for each program. Yes No
- 3 Do any individuals who receive goods, services, or funds through your programs have a family or business relationship with any officer, director, trustee, or with any of your highest compensated employees or highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c? If "Yes," explain how these related individuals are eligible for goods, services, or funds. Yes No

Part VII Your History

The following "Yes" or "No" questions relate to your history. See instructions.

- 1 Are you a **successor** to another organization? Answer "Yes," if you have taken or will take over the activities of another organization; you took over 25% or more of the fair market value of the net assets of another organization; or you were established upon the conversion of an organization from for-profit to nonprofit status. If "Yes," complete Schedule G. Yes No
- 2 Are you submitting this application more than 27 months after the end of the month in which you were legally formed? If "Yes," complete Schedule E. Yes No

Part VIII Your Specific Activities

The following "Yes" or "No" questions relate to specific activities that you may conduct. Check the appropriate box. Your answers should pertain to *past, present, and planned* activities. See instructions.

- 1 Do you support or oppose candidates in **political campaigns** in any way? If "Yes," explain. Yes No
- 2a Do you attempt to **influence legislation**? If "Yes," explain how you attempt to influence legislation and complete line 2b. If "No," go to line 3a. Yes No
- b Have you made or are you making an **election** to have your legislative activities measured by expenditures by filing Form 5768? If "Yes," attach a copy of the Form 5768 that was already filed or attach a completed Form 5768 that you are filing with this application. If "No," describe whether your attempts to influence legislation are a substantial part of your activities. Include the time and money spent on your attempts to influence legislation as compared to your total activities. Yes No
- 3a Do you or will you operate bingo or **gaming** activities? If "Yes," describe who conducts them, and list all revenue received or expected to be received and expenses paid or expected to be paid in operating these activities. **Revenue and expenses** should be provided for the time periods specified in Part IX, Financial Data. Yes No
- b Do you or will you enter into contracts or other agreements with individuals or organizations to conduct bingo or gaming for you? If "Yes," describe any written or oral arrangements that you made or intend to make, identify with whom you have or will have such arrangements, explain how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you pay no more than fair market value or you will be paid at least fair market value. Attach copies or any written contracts or other agreements relating to such arrangements. Yes No
- c List the states and local jurisdictions, including Indian Reservations, in which you conduct or will conduct gaming or bingo.

Part VIII Your Specific Activities (Continued)

4a Do you or will you undertake **fundraising**? If "Yes," check all the fundraising programs you do or will conduct. See instructions. **Yes** **No**

- mail solicitations
- email solicitations
- personal solicitations
- vehicle, boat, plane, or similar donations
- foundation grant solicitations
- phone solicitations
- accept donations on your website
- receive donations from another organization's website
- government grant solicitations
- Other

Attach a description of each fundraising program.

See Attachment H

b Do you or will you have written or oral contracts with any individuals or organizations to raise funds for you? If "Yes," describe these activities. Include all revenue and expenses from these activities and state who conducts them. Revenue and expenses should be provided for the time periods specified in Part IX, Financial Data. Also, attach a copy of any contracts or agreements. **Yes** **No**

c Do you or will you engage in fundraising activities for other organizations? If "Yes," describe these arrangements. Include a description of the organizations for which you raise funds and attach copies of all contracts or agreements. **Yes** **No**

d List all states and local jurisdictions in which you conduct fundraising. For each state or local jurisdiction listed, specify whether you fundraise for your own organization, you fundraise for another organization, or another organization fundraises for you.

See Attachment I

e Do you or will you maintain separate accounts for any contributor under which the contributor has the right to advise on the use or distribution of funds? Answer "Yes" if the donor may provide advice on the types of investments, distributions from the types of investments, or the distribution from the donor's contribution account. If "Yes," describe this program, including the type of advice that may be provided and submit copies of any written materials provided to donors. **Yes** **No**

5 Are you **affiliated** with a governmental unit? If "Yes," explain. **Yes** **No**

6a Do you or will you engage in **economic development**? If "Yes," describe your program. **Yes** **No**

b Describe in full who benefits from your economic development activities and how the activities promote exempt purposes.

7a Do or will persons other than your employees or volunteers **develop** your facilities? If "Yes," describe each facility, the role of the developer, and any business or family relationship(s) between the developer and your officers, directors, or trustees. **Yes** **No**

b Do or will persons other than your employees or volunteers **manage** your activities or facilities? If "Yes," describe each activity and facility, the role of the manager, and any business or family relationship(s) between the manager and your officers, directors, or trustees. **Yes** **No**

c If there is a business or family relationship between any manager or developer and your officers, directors, or trustees, identify the individuals, explain the relationship, describe how contracts are negotiated at arm's length so that you pay no more than fair market value, and submit a copy of any contracts or other agreements.

8 Do you or will you enter into **joint ventures**, including partnerships or **limited liability companies** treated as partnerships, in which you share profits and losses with partners other than section 501(c)(3) organizations? If "Yes," describe the activities of these joint ventures in which you participate. **Yes** **No**

9a Are you applying for exemption as a childcare organization under section 501(k)? If "Yes," answer lines 9b through 9d. If "No," go to line 10. **Yes** **No**

b Do you provide childcare so that parents or caretakers of children you care for can be **gainfully employed** (see instructions)? If "No," explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**

c Of the children for whom you provide childcare, are 85% or more of them cared for by you to enable their parents or caretakers to be gainfully employed (see instructions)? If "No," explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**

d Are your services available to the general public? If "No," describe the specific group of people for whom your activities are available. Also, see the instructions and explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**

10 Do you or will you publish, own, or have rights in music, literature, tapes, artworks, choreography, scientific discoveries, or other **intellectual property**? If "Yes," explain. Describe who owns or will own any copyrights, patents, or trademarks, whether fees are or will be charged, how the fees are determined, and how any items are or will be produced, distributed, and marketed. **Yes** **No**

Part VIII Your Specific Activities (Continued)

11 Do you or will you accept contributions of: real property; conservation easements; closely held securities; intellectual property such as patents, trademarks, and copyrights; works of music or art; licenses; royalties; automobiles, boats, planes, or other vehicles; or collectibles of any type? If "Yes," describe each type of contribution, any conditions imposed by the donor on the contribution, and any agreements with the donor regarding the contribution. Yes No

12a Do you or will you operate in a **foreign country or countries?** If "Yes," answer lines 12b through 12d. If "No," go to line 13a. Yes No

- b** Name the foreign countries and regions within the countries in which you operate.
- c** Describe your operations in each country and region in which you operate.
- d** Describe how your operations in each country and region further your exempt purposes.

13a Do you or will you make grants, loans, or other distributions to organization(s)? If "Yes," answer lines 13b through 13g. If "No," go to line 14a. Yes No

- b** Describe how your grants, loans, or other distributions to organizations further your exempt purposes.
- c** Do you have written contracts with each of these organizations? If "Yes," attach a copy of each contract. Yes No
- d** Identify each recipient organization and any **relationship** between you and the recipient organization.
- e** Describe the records you keep with respect to the grants, loans, or other distributions you make.
- f** Describe your selection process, including whether you do any of the following.
 - (i)** Do you require an application form? If "Yes," attach a copy of the form. Yes No
 - (ii)** Do you require a grant proposal? If "Yes," describe whether the grant proposal specifies your responsibilities and those of the grantee, obligates the grantee to use the grant funds only for the purposes for which the grant was made, provides for periodic written reports concerning the use of grant funds, requires a final written report and an accounting of how grant funds were used, and acknowledges your authority to withhold and/or recover grant funds in case such funds are, or appear to be, misused. Yes No
- g** Describe your procedures for oversight of distributions that assure you the resources are used to further your exempt purposes, including whether you require periodic and final reports on the use of resources.

14a Do you or will you make grants, loans, or other distributions to foreign organizations? If "Yes," answer lines 14b through 14f. If "No," go to line 15. Yes No

- b** Provide the name of each foreign organization, the country and regions within a country in which each foreign organization operates, and describe any relationship you have with each foreign organization.
- c** Does any foreign organization listed in line 14b accept contributions earmarked for a specific country or specific organization? If "Yes," list all earmarked organizations or countries. Yes No
- d** Do your contributors know that you have ultimate authority to use contributions made to you at your discretion for purposes consistent with your exempt purposes? If "Yes," describe how you relay this information to contributors. Yes No
- e** Do you or will you make pre-grant inquiries about the recipient organization? If "Yes," describe these inquiries, including whether you inquire about the recipient's financial status, its tax-exempt status under the Internal Revenue Code, its ability to accomplish the purpose for which the resources are provided, and other relevant information. Yes No
- f** Do you or will you use any additional procedures to ensure that your distributions to foreign organizations are used in furtherance of your exempt purposes? If "Yes," describe these procedures, including site visits by your employees or compliance checks by impartial experts, to verify that grant funds are being used appropriately. Yes No

Part VIII Your Specific Activities (Continued)

- 15 Do you have a **close connection** with any organizations? If "Yes," explain. *See Attachment J* **Yes** **No**
 - 16 Are you applying for exemption as a **cooperative hospital service organization** under section 501(e)? If "Yes," explain. **Yes** **No**
 - 17 Are you applying for exemption as a **cooperative service organization of operating educational organizations** under section 501(f)? If "Yes," explain. **Yes** **No**
 - 18 Are you applying for exemption as a **charitable risk pool** under section 501(n)? If "Yes," explain. **Yes** **No**
 - 19 Do you or will you operate a **school**? If "Yes," complete Schedule B. Answer "Yes," whether you operate a school as your main function or as a secondary activity. **Yes** **No**
 - 20 Is your main function to provide **hospital or medical care**? If "Yes," complete Schedule C. **Yes** **No**
 - 21 Do you or will you provide **low-income housing** or housing for the **elderly or handicapped**? If "Yes," complete Schedule F. **Yes** **No**
 - 22 Do you or will you provide scholarships, fellowships, educational loans, or other educational grants to individuals, including grants for travel, study, or other similar purposes? If "Yes," complete Schedule H. **Yes** **No**
- Note: Private foundations** may use Schedule H to request advance approval of individual grant procedures.

Part IX Financial Data

For purposes of this schedule, years in existence refer to completed tax years.

1. If in existence less than 5 years, complete the statement for each year in existence and provide projections of your likely revenues and expenses based on a reasonable and good faith estimate of your future finances for a total of:
 - a. Three years of financial information if you have not completed one tax year, or
 - b. Four years of financial information if you have completed one tax year. See instructions.
2. If in existence 5 or more years, complete the schedule for the most recent 5 tax years. You will need to provide a separate statement that includes information about the most recent 5 tax years because the data table in Part IX has not been updated to provide for a 5th year. See instructions.

A. Statement of Revenues and Expenses

	Type of revenue or expense	Current tax year	3 prior tax years or 2 succeeding tax years			(e) Provide Total for (a) through (d)
		(a) From <u>Not yet</u> To <u>operating</u>	(b) From _____ To _____	(c) From _____ To _____	(d) From _____ To _____	
Revenues	1 Gifts, grants, and contributions received (do not include unusual grants)					
	2 Membership fees received					
	3 Gross investment income					
	4 Net unrelated business income					
	5 Taxes levied for your benefit					
	6 Value of services or facilities furnished by a governmental unit without charge (not including the value of services generally furnished to the public without charge)					
	7 Any revenue not otherwise listed above or in lines 9–12 below (attach an itemized list)					
	8 Total of lines 1 through 7					
	9 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to your exempt purposes (attach itemized list)					
	10 Total of lines 8 and 9					
	11 Net gain or loss on sale of capital assets (attach schedule and see instructions)					
	12 Unusual grants					
	13 Total Revenue Add lines 10 through 12					
Expenses	14 Fundraising expenses					
	15 Contributions, gifts, grants, and similar amounts paid out (attach an itemized list)					
	16 Disbursements to or for the benefit of members (attach an itemized list)					
	17 Compensation of officers, directors, and trustees					
	18 Other salaries and wages					
	19 Interest expense					
	20 Occupancy (rent, utilities, etc.)					
	21 Depreciation and depletion					
	22 Professional fees					
	23 Any expense not otherwise classified, such as program services (attach itemized list)					
	24 Total Expenses Add lines 14 through 23		0			

Part IX Financial Data (Continued)

B. Balance Sheet (for your most recently completed tax year)

Year End: None (Whole dollars)

Table with 18 rows for Assets, Liabilities, and Fund Balances or Net Assets. Includes items like Cash, Accounts receivable, Inventories, Bonds and notes receivable, etc.

Part X Public Charity Status

Part X is designed to classify you as an organization that is either a private foundation or a public charity. Public charity status is a more favorable tax status than private foundation status.

- 1a Are you a private foundation? If "Yes," go to line 1b. If "No," go to line 5 and proceed as instructed.
b As a private foundation, section 508(e) requires special provisions in your organizing document in addition to those that apply to all organizations described in section 501(c)(3).
2 Are you a private operating foundation? To be a private operating foundation you must engage directly in the active conduct of charitable, religious, educational, and similar activities...
3 Have you existed for one or more years? If "Yes," attach financial information showing that you are a private operating foundation; go to the signature section of Part XI.
4 Have you attached either (1) an affidavit or opinion of counsel, (including a written affidavit or opinion from a certified public accountant or accounting firm with expertise regarding this tax law matter), that sets forth facts concerning your operations and support to demonstrate that you are likely to satisfy the requirements to be classified as a private operating foundation; or (2) a statement describing your proposed operations as a private operating foundation?
5 If you answered "No" to line 1a, indicate the type of public charity status you are requesting by checking one of the choices below. You may check only one box.
a 509(a)(1) and 170(b)(1)(A)(i)—a church or a convention or association of churches. Complete and attach Schedule A.
b 509(a)(1) and 170(b)(1)(A)(ii)—a school. Complete and attach Schedule B.
c 509(a)(1) and 170(b)(1)(A)(iii)—a hospital, a cooperative hospital service organization, or a medical research organization operated in conjunction with a hospital. Complete and attach Schedule C.
d 509(a)(3)—an organization supporting either one or more organizations described in line 5a through c, f, h, or i or a publicly supported section 501(c)(4), (5), or (6) organization. Complete and attach Schedule D.

Part X Public Charity Status (Continued)

- e 509(a)(4) – an organization organized and operated exclusively for testing for public safety.
- f 509(a)(1) and 170(b)(1)(A)(iv) – an organization operated for the benefit of a college or university that is owned or operated by a governmental unit.
- g 509(a)(1) and 170(b)(1)(A)(ix) – an agricultural research organization directly engaged in the continuous active conduct of agricultural research in conjunction with a college or university.
- h 509(a)(1) and 170(b)(1)(A)(vi) – an organization that receives a substantial part of its financial support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public.
- i 509(a)(2) – an organization that normally receives not more than one-third of its financial support from gross **investment income** and receives more than one-third of its financial support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions).
- j A publicly supported organization, but unsure if it is described in 5h or 5i. You would like the IRS to decide the correct status.

6 If you checked box h, i, or j in question 5 above, and you have been in existence more than 5 years, you must confirm your public support status. Answer line 6a if you checked box h in line 5 above. Answer line 6b if you checked box i in line 5 above. If you checked box j in line 5 above, answer both lines 6a and 6b.

- a (i) Enter 2% of line 8, column (e) on Part IX-A Statement of Revenues and Expenses none - not yet operating
- (ii) Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," state this.
- b (i) For each year amounts are included on lines 1, 2, and 9 of Part IX-A Statement of Revenues and Expenses, attach a list showing the name and amount received from each **disqualified person**. If the answer is "None," state this.
- (ii) For each year amounts were included on line 9 of Part IX-A Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of Line 10, Part IX-A Statement of Revenues and Expenses, or (2) \$5,000. If the answer is "None," state this.

7 Did you receive any unusual grants during any of the years shown on Part IX-A Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual. Yes No

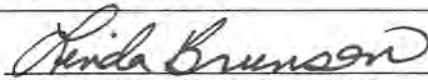
Part XI User Fee Information and Signature

You must include the correct user fee payment with this application. If you do not submit the correct user fee, we will not process the application and we will return it to you. Your check or money order must be made payable to the United States Treasury. User fees are subject to change. Check our website at www.irs.gov and type "Exempt Organizations User Fee" in the search box, or call Customer Account Services at 1-877-829-5500 for current information.

Enter the amount of the user fee paid: \$800

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and that I have examined this application, including the accompanying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.

Please Sign Here


(Signature of Officer, Director, Trustee, or other authorized official)

Linda Brunson
(Type or print name of signer)

2-14-19
(Date)

President
(Type or print title or authority of signer)

Attachment A

Part II	Organizational Structure
You must be a corporation (including a limited liability company), an unincorporated association, or a trust to be tax exempt. See instructions. DO NOT file this form unless you can check "Yes" on lines 1, 2, 3, or 4.	
1	Are you a corporation ? If "Yes," attach a copy of your articles of incorporation showing certification of filing with the appropriate state agency. Include copies of any amendments to your articles and be sure they also show state filing certification. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Attached. The articles of incorporation shows certification of filing with the State of Florida. There are no amendments.



FLORIDA DEPARTMENT OF STATE
Division of Corporations

January 30, 2019

LINDA BRUNSON
110 MILLS LANE
JACKSONVILLE BEACH, FL 32250

The Articles of Incorporation for FRIENDS OF DINSMORE ELEMENTARY, INC. were filed on January 23, 2019 and assigned document number N19000000960. Please refer to this number whenever corresponding with this office regarding the above corporation.

The certification you requested is enclosed.

PLEASENOTE: Compliance with the following procedures is essential to maintaining your corporate status. Failure to do so may result in dissolution of your corporation.

To maintain "active" status with the Division of Corporations, an annual report must be filed yearly between January 1st and May 1st beginning in the year following the filed date or effective date indicated above. **It is your responsibility to remember to file your annual report in a timely manner.** A Federal Employer Identification Number (FEI/EIN) will be required when this report is filed. Apply today with the IRS online at:

<https://sa.www4.irs.gov/modiein/individual/index.jsp>.

Should your corporate mailing address change, you must notify this office in writing, to insure important mailings such as the annual report notices reach you.

Any charitable organization intending to solicit contributions in Florida from the public are required to register annually with the Division of Consumer Services. For more information, please go to www.freshfromflorida.com/division-offices/consumer-services/business-services/charitable-organizations.

Should you have any questions regarding corporations, please contact this office at (850) 245-6052.

Keyna E Page, Regulatory Specialist II
New Filing Section

Letter Number: 919A00002054

State of Florida



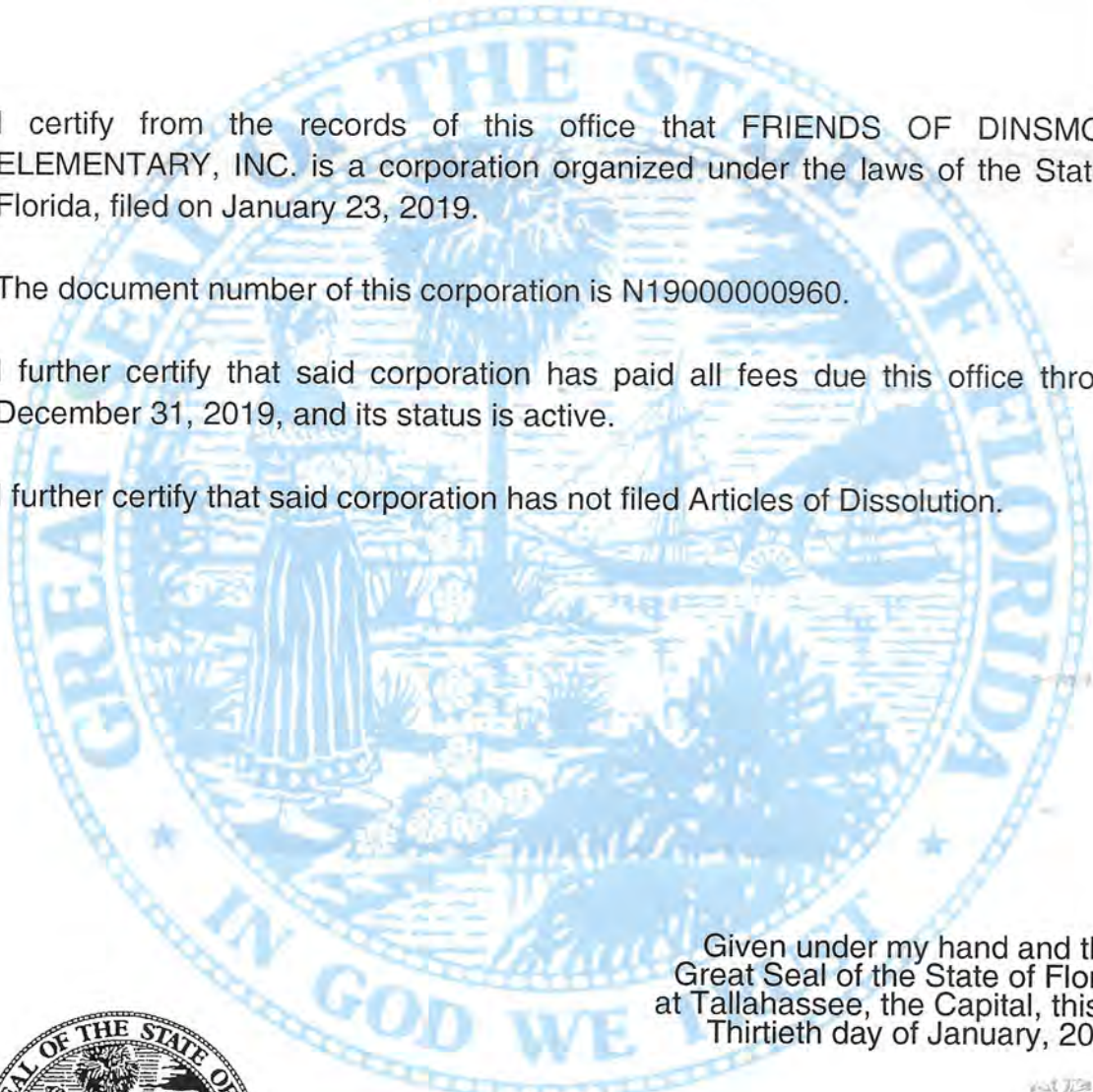
Department of State

I certify from the records of this office that FRIENDS OF DINSMORE ELEMENTARY, INC. is a corporation organized under the laws of the State of Florida, filed on January 23, 2019.

The document number of this corporation is N19000000960.

I further certify that said corporation has paid all fees due this office through December 31, 2019, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.



Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Thirtieth day of January, 2019



Jennifer Kennedy
Jennifer Kennedy
Secretary of State

State of Florida



Department of State

I certify the attached is a true and correct copy of the Articles of Incorporation of FRIENDS OF DINSMORE ELEMENTARY, INC., a Florida corporation, filed on January 23, 2019, as shown by the records of this office.

The document number of this corporation is N19000000960.



Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Thirtieth day of January, 2019



Jennifer Kennedy
Jennifer Kennedy
Secretary of State

**ARTICLES OF INCORPORATION
OF
FRIENDS OF DINSMORE ELEMENTARY, INC.**

The undersigned, desiring to form a corporation not-for-profit under the Florida Not For Profit Corporation Act, *hereby adopts the following Articles of Incorporation:*

**ARTICLE I
NAME**

The name of the corporation shall be:

Friends of Dinsmore Elementary, Inc. (the "Corporation")

19 JAN 23 PM 2:03
DUVAL COUNTY, FLORIDA

**ARTICLE II
MAILING ADDRESS**

The street address of the principal office and the mailing address of the Corporation are:

110 Mills Lane
Jacksonville Beach, FL 32250

**ARTICLE III
PURPOSES**

The Corporation is organized and shall be operated exclusively as a corporation not-for-profit and for charitable and educational purposes, consistent with Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations issued thereunder, or the corresponding provisions of any future United States Internal Revenue Law (the "Code"). Specifically, without limiting the generality of the preceding sentence, the Corporation primarily is organized to improve and enrich the learning experiences of Dinsmore Elementary School (a Duval County public school) students by:

- (a) soliciting and receiving funds, gifts, endowments, donations, and bequests to fund student needs; and
- (b) promoting and providing volunteer services to benefit the students.

ARTICLE IV

POWERS

The Corporation shall have the general power to do all lawful acts, as conferred upon corporations not-for-profit by the Florida Not For Profit Corporation Act including all those things necessary or expedient in the furtherance of the Corporation's purposes, which are necessary and desirable to carry out the purposes and responsibilities of the Corporation.

Notwithstanding the generality of the foregoing, the powers of the Corporation shall be subject to the following limitations and restrictions:

- (a) The Corporation shall have no power to do any act inconsistent with the provisions of Section 501(c)(3) and Section 170(c)(2) of the Code, or corresponding provisions of any subsequent federal tax laws;
- (b) no part of the income, profit, or assets of the Corporation shall inure to the benefit of, or be distributable to, directly or indirectly, its trustees, officers, members, or other private persons; provided, however, that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in these Articles; and
- (c) no substantial part of the activities of the Corporation shall be carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

ARTICLE V

MEMBERSHIP

The Corporation shall not have any members.

ARTICLE VI

BOARD OF DIRECTORS

- A. The affairs of the Corporation shall be managed by its Board of Directors. The Board of Directors shall consist of not fewer than three (3) directors. The method of election or appointment of the Board of Directors shall be fixed and governed by the Bylaws of the Corporation.

10 JAN 23 PM 2:03
 STATE
 SECRETARY OF STATE
 TALLAHASSEE FLORIDA

B. The names and addressed of the initial directors are:

<u>Name</u>	<u>Address</u>
Linda Brunson	110 Mills Lane Jacksonville Beach, FL 32250
Wanda Reese	7126 Civic Club Drive Jacksonville, FL 32219
Roger Mann	9028 Johnson Road Jacksonville, FL 32219

**ARTICLE VII
OFFICERS**

The officers of the Corporation, and their election or appointment, powers, and terms, shall be as provided by the Bylaws.

**ARTICLE VIII
REGISTERED AGENT**

The name and Florida street address of the initial registered agent is:

Linda Brunson
110 Mills Lane
Jacksonville Beach, FL 32250

**ARTICLE IX
INCORPORATOR**

The name and address of the Incorporator is:

Linda Brunson
110 Mills Lane
Jacksonville Beach, FL 32250

19 JAN 23 PM 2:03
STATE OF FLORIDA
TALLAHASSEE, FLORIDA

**ARTICLE X
DURATION**

The Corporation shall exist perpetually unless it shall be dissolved pursuant to the laws of the State of Florida and these Articles of Incorporation.

**ARTICLE XI
AMENDMENTS**

A majority vote of the Board of Directors may amend the Articles of Incorporation.

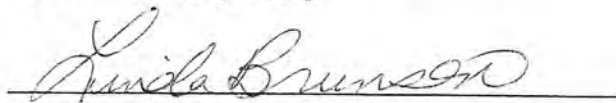
**ARTICLE XII
BYLAWS**

The Bylaws of this Corporation shall be adopted by the Board of Directors on behalf of the Corporation and may be altered, amended, or rescinded by a majority vote of the Board of Directors.

**ARTICLE XIII
DISSOLUTION**

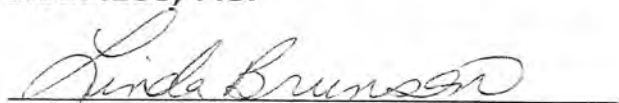
Upon dissolution or winding up of this Corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of the Corporation, shall be distributed to a similar Friends organization of a public elementary school with similar student/family demographics which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or corresponding provisions of any subsequent federal tax laws. If for any reason the liquidating distributions cannot be made in accordance with the preceding sentence, upon order of a court of competent jurisdiction, distributions shall be made to another organization to be used in such manner as in the judgment of the court will best accomplish the charitable purposes of the Corporation.

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity


Required Signature of Registered Agent

Jan. 21, 2019
Date

I submit this document and affirm that the facts stated herein are true. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.


Required Signature of Incorporator

Jan. 21, 2019
Date

Attachment B

Part II	Organizational Structure
You must be a corporation (including a limited liability company), an unincorporated association, or a trust to be tax exempt. See instructions. DO NOT file this form unless you can check "Yes" on lines 1, 2, 3, or 4.	
5	Have you adopted bylaws ? If "Yes," attach a current copy showing date of adoption. If "No," explain <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No how your officers, directors, or trustees are selected.

Attached. The current bylaws were adopted on February 14, 2019 at the initial board meeting. These are the current bylaws.

**BYLAWS
OF
FRIENDS OF DINSMORE ELEMENTARY, INC.
(a Florida not-for-profit Corporation)**

**ARTICLE I
NAME, OFFICES**

- A. The name of the corporation is:
Friends of Dinsmore Elementary, Inc. (the "Corporation")
- B. The principal office of the Corporation shall be located in Jacksonville, Duval County, Florida.

**ARTICLE II
PURPOSES**

The Corporation is organized and shall be operated exclusively as a corporation not-for-profit and for charitable and educational purposes, consistent with Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations issued thereunder, or the corresponding provisions of any future United States Internal Revenue Law (the "Code"). Specifically, without limiting the generality of the preceding sentence, the Corporation is primarily organized to improve and enrich the learning experiences of Dinsmore Elementary School (a Duval County public school) students by:

- (a) soliciting and receiving funds, gifts, endowments, donations, and bequests to fund student needs; and
- (b) promoting and providing volunteer services to benefit the students.

The specific objectives and purpose of this organization shall be to:

- (a) Enable the best education and environment for Dinsmore Elementary School students. We strive to close the gap between public funding and the cost of a high quality education.
- (b) Provide teachers and staff with the support needed to give exceptional instruction to all of Dinsmore Elementary's students.
- (c) Assist the school staff and PTA with special activities and events.

(The remainder of this page has been left blank intentionally.)

**ARTICLE III
BOARD OF DIRECTORS**

1. Number of Directors.

The number of directors shall be fixed from time-to-time by the directors but shall consist of no less than three (3) nor more than nine (9) including the following officers: the President, the Secretary, and the Treasurer.

2. Qualifications of Directors.

Directors shall be of the age of majority in Florida. Other qualifications for directors of this Corporation shall be as follows:

- (a) One Board position shall be reserved for the Dinsmore Elementary School Principal (or the Principal's designee).
- (b) One Board position shall be reserved for the Dinsmore Elementary School PTA President (or the PTA President's designee).
- (c) One Board position shall be reserved for the Dinsmore Elementary School SAC Chair (or the SAC Chair's designee).
- (d) One Board position shall be reserved for a Dinsmore Elementary School teacher (or former teacher).
- (e) One Board position shall be reserved for a former student.
- (f) One Board position shall be reserved for a member of the local community, preferably the local business community.

The reserved positions are to ensure diversity of thought and leadership but there is no requirement each is continually in office (i.e., occupied).

3. Election of Directors.

Each director shall be elected by a majority vote of the Board that is present and voting. All directors are the same class of voting members.

4. Term of office.

- (d) The directors shall, upon election, shall hold office for the term to which he or she is elected or appointed and until his or her successor has been elected or appointed and qualified or until his or her earlier resignation, removal from office, or death. Newly elected directors who have not served before shall serve initial one-year terms. At the conclusion of the initial one-year term, the director may qualify for election to serve three year terms. There is no limit on the number of terms a director may serve.

(The remainder of this page has been left blank intentionally.)

5. Compensation and Expenses.

The directors serve without compensation. It is not expected directors shall incur any out-of-pocket expense for serving on the Board and any such incidental expenses (including mileage expense) are not eligible for reimbursement.

6. Resignation.

Any director may resign at any time by giving written notice of such resignation to the Board.

7. Removal.

Any director may be removed with or without cause, at any time, by a majority vote of the Board if in their judgment the best interest of the Corporation would be served thereby. "With cause" requires a majority vote of the directors; whereas "without cause" requires a vote of two-thirds of the directors. Each director must receive written notice of the proposed removal at least ten (10) days in advance of the proposed action. An officer who has been removed as a member of the Board shall automatically be removed from office.

8. Liability.

The directors shall not be personally liable for debts, liabilities, or other obligations incurred in good faith on behalf of the Corporation.

9. Restriction.

No member of the Board, or other person exercising supervisory power in the Corporation, or any of their close relatives can personally benefit from the receipt of donations or grant funds. A close relative and student of Dinsmore Elementary does not constitute a violation of this restriction should the student receive the same benefits as others attending Dinsmore Elementary.

All Board members are required to sign the conflict-of-interest disclosure and update it as necessary.

10. Executive Committee.

(a) The Executive Committee shall consist of the elected officers of the Board.

(b) The duties of the Executive Committee shall be to transact emergency business in the interval between general meetings.

(c) The majority of the Executive Committee shall constitute a quorum.

(d) Meetings of the Executive Committee shall be held as needed.

(e) Regular and timely reports of Executive Committee actions should be presented to the full Board.

11. Powers.

All the corporate powers shall be and are hereby vested in and shall be exercised by the Board. The Board may by general resolution delegate to committees of their own number, or to officers of the Corporation, such powers, in accordance with law, as they may see fit.

ARTICLE IV

MEETINGS OF THE BOARD OF DIRECTORS

1. Annual Meetings.

The annual meeting of the Board shall be held at 4:30 p.m. on the third Tuesday of May at Dinsmore Elementary School, 7126 Civic Club Drive, Jacksonville, FL 32219 for the purpose of the transaction of such business as may properly come before the meeting. If a quorum of the directors be then present, no prior notice of such meeting shall be required to be given. The place and time of any annual meeting may, however, be changed by written consent of a majority of the directors.

2. Special Meetings.

Special meetings of the Board of Directors for any purpose or purposes shall be called at any time by the President or by a majority of the directors and must be called on the written request of any two officers of the Board.

3. Notice.

Notice and the time and place of special meetings shall be given to each director by one of the following methods:

(a) Delivered in-person.

(b) By postage prepaid first-class mail and e-mail transmission. The director's address and e-mail address as shown on the records of the corporation shall be used.

Delivery shall be made not less than four (4) nor more than sixty (60) days before the date set for the meeting. If mailed, the notice shall be deemed to be delivered to a director three (3) days after it is deposited (and postmarked) in the United States mail. At any meeting at which every director shall be present, even though without any notice or waiver thereof, any business may be transacted.

The notice need not specify the purpose of the special meeting. Any business may be transacted at any Board meeting.

4. Meetings by Telephone or Videoconference.

Any meeting, whether a regular or a special meeting, may be held by conference telephone, videoconference, or similar communication equipment, as long as all

directors participating in the meeting can hear one another. All such directors shall be deemed to be present in person at such meetings.

5. Action by Unanimous Consent.

Any action required or permitted to be taken by the Board may be taken without a meeting if all members of the Board of Directors shall individually or collectively consent in writing, to such action. Such consent or consents shall be filed with the minutes of the proceedings of the Board and shall have the same force and effect as a unanimous vote of such directors.

6. Quorum.

At all meetings of the Board, a majority of the directors shall be necessary and sufficient to constitute a quorum for the transaction of business, and the act of a majority of the directors present at any meeting at which there is a quorum shall be the act of the Board, except as may be otherwise specifically provided by statutes, by the Articles of Incorporation of the Corporation, or by these Bylaws.

ARTICLE V

OFFICERS

1. Officers.

The officers of the Corporation shall be a President, a Treasurer, and a Secretary. All officers must have the status of active members of the Board. The resignation of a director from an Officer position does not prevent that person from continuing to serve as director for the balance of the term.

2. Election.

The officers shall be elected annually by the Board as the Board may see fit, at the annual meeting of the Board.

3. Term of Office.

There is no limit on the number of terms an Officer may serve.

4. Vacancy.

(e) In case any office of the Corporation becomes vacant by death, resignation, disqualification, or any other cause, the President then in office, may fill such vacancy on an interim basis, and the Officer so elected shall hold office and serve until the next annual meeting of the Board and until the election and qualification of his or her successor.

(The remainder of this page has been left blank intentionally.)

5. President.

The President shall:

- (a) have and exercise general charge and supervision of the affairs of the Corporation and shall perform such other duties as may be assigned by the Board;
- (b) serve as ex-officio member of all standing committees and shall have the power and duties usually vested in the office of the President;
- (c) call special meetings as necessary;
- (d) ensure the organization maintains its tax-exempt status and meets its ongoing compliance responsibilities;
- (e) serve on the Executive Committee; and
- (f) personally pay all management, general and administrative, and fundraising expenses of the Corporation guaranteeing all donations and grants go toward program services.

6. Secretary.

The Secretary shall:

- (a) have custody of, and maintain, all of the corporate records except the financial records;
- (b) ensure minutes of all meetings of the Board are distributed to members shortly after each meeting;
- (c) provide notice of meetings of the board and/or of a committee when such notice is required;
- (d) serve on the Executive Committee; and
- (e) perform such other duties as may be requested by the Board or President.

7. Treasurer.

The Treasurer shall:

- (a) manage finances of the organization;
- (b) keep a full and accurate account of receipts and expenditures;
- (c) ensure the signatures of the current elected Officers are on file at the bank, with the signature of an officer required on all checks;
- (d) present a monthly financial statement to the school;
- (e) present a financial statement at the Annual Board Meeting and at other times when requested by the Board; and
- (f) serve on the Executive Committee.

8. Assistant Officers.

The Board may appoint one or more assistants to any officer other than the President, which assistant officer shall have all power and authority of the officer for whom such individual is an assistant, in the absence of such officer.

9. Removal.

Any officer may be removed from office by the President for any reason deemed appropriate, and later confirmed by affirmation vote of a majority of all the directors at any regular or special meeting.

ARTICLE VI

SPECIAL COMMITTEES

1. Committee Formation.

The Executive Committee may create special committees as needed, such as fundraising, social media, or for a special event. Each special committee shall have a chair appointed by the Executive Committee. Special committees shall at all times be subject to the control of a majority vote of the Board of Directors.

2. Project Plan.

The Chair shall present a project plan to the Executive Committee for review including any proposed contracts and purchases. No work or debts shall be undertaken without the consent of the Executive Committee.

3. Committee Members.

The Chair may appoint committee members. The President, or the President's designee, shall be a member ex-officio of all committees.

4. Term of Office.

The Chair and each member of a special committee shall serve for life of the committee unless such person is removed, resigns, or otherwise ceases to qualify as a Chair or member, as the case may be, of the special committee.

ARTICLE VII

FISCAL YEAR

(f) The fiscal year of the Corporation shall begin on June 1 and end on the following May 31st each year.

(The remainder of this page has been left blank intentionally.)

**ARTICLE VIII
CONTRACTS**

The Board, except as otherwise provided in these Bylaws or the Articles of Incorporation of this Corporation, may authorize any officer or agent to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to a specific instance.

**ARTICLE IX
PROHIBITION AGAINST SHARING IN CORPORATE EARNINGS;
DISSOLUTION**

No director, officer, employee of or member of a special committee of or persons connected with the Corporation, or any other private individual or for-profit corporation shall receive at any time any of the net earning or pecuniary profit from the operations of the Corporation, and no such person or persons shall be entitled to share in the distribution of any of the corporate assets upon the dissolution of the Corporation.

Upon dissolution or winding up of this Corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of the Corporation, shall be distributed to a similar Friends organization of a public elementary school with similar student/family demographics which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or corresponding provisions of any subsequent federal tax laws. If for any reason the liquidating distributions cannot be made in accordance with the preceding sentence, upon order of a court of competent jurisdiction, distributions shall be made to another organization to be used in such manner as in the judgment of the court will best accomplish the charitable purposes of the Corporation.

**ARTICLE X
EXEMPT ACTIVITIES**

Notwithstanding any other provision of these Bylaws, no director, officer, employee, or representative of this Corporation shall take any action or carry on any activity by or on behalf of the Corporation not permitted to be taken or carried on by an organization exempt under Section 501(c)(3) of the Code, as amended, and its regulations as they now exist or as they may hereafter be amended, or by any organization contributions to which are deductible under Section 170(c)(2) of such Code and regulations as they now exist or as they may hereafter be amended.

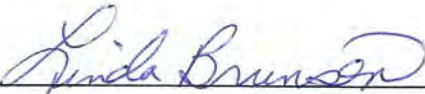
**ARTICLE XI
AMENDMENTS**

These Bylaws may be amended as provided in the Articles of Incorporation of the Corporation.

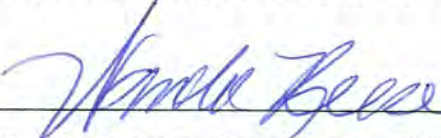
ADOPTION OF BYLAWS

We, the undersigned, are all of the initial directors or incorporators of this Corporation, and we consent to, and hereby do, adopt the foregoing Bylaws, consisting of the eight (8) preceding pages, as the Bylaws of this Corporation.

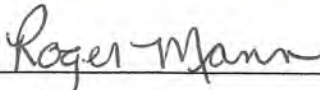
ADOPTED AND APPROVED by the Board of Directors on this 14th day of February, 2019.



Linda Brunson, President - Friends of Dinsmore Elementary, Inc.



Wanda Reese, Secretary - Friends of Dinsmore Elementary, Inc.



Roger Mann, Treasurer - Friends of Dinsmore Elementary, Inc.

Attachment C

Part IV Narrative Description of Your Activities

Using an attachment, describe your *past*, *present*, and *planned* activities in a narrative. If you believe that you have already provided some of this information in response to other parts of this application, you may summarize that information here and refer to the specific parts of the application for supporting details. You may also attach representative copies of newsletters, brochures, or similar documents for supporting details to this narrative. Remember that if this application is approved, it will be open for public inspection. Therefore, your narrative description of activities should be thorough and accurate. Refer to the instructions for information that must be included in your description.

The Friends of Dinsmore Elementary, Inc. is a new organization with no history.

Presently, we are organizing and seeking exempt status to support future efforts.

Our planned purpose is stated in the Bylaws (Attachment B) and reads as follows:

The Corporation is organized and shall be operated exclusively as a corporation not-for-profit and for charitable and educational purposes, consistent with Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations issued thereunder, or the corresponding provisions of any future United States Internal Revenue Law (the "Code"). Specifically, without limiting the generality of the preceding sentence, the Corporation is primarily organized to improve and enrich the learning experiences of Dinsmore Elementary School (a Duval County public school) students by:

- (a) soliciting and receiving funds, gifts, endowments, donations, and bequests to fund student needs; and
- (b) promoting and providing volunteer services to benefit the students.

The specific objectives and purpose of this organization shall be to:

- (a) Enable the best education and environment for Dinsmore Elementary School students. We strive to close the gap between public funding and the cost of a high quality education.
- (b) Provide teachers and staff with the support needed to give exceptional instruction to all of Dinsmore Elementary's students.
- (c) Assist the school staff and PTA with special activities and events.

We need the 501(c)(3) status to apply for grants that will benefit students.

Attachment D

<p>The following "Yes" or "No" questions relate to <i>past, present, or planned</i> relationships, transactions, or agreements with your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, and 1c.</p> <p>2a Are any of your officers, directors, or trustees related to each other through family or business <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No relationships? If "Yes," identify the individuals and explain the relationship.</p>
--

Two of the founding officers, Linda Brunson and Roger Mann, are siblings. (The third officer is the school’s principal.) When Linda’s brother, who has resided in the community of the elementary school for 58 years, learned she was starting a 501(c)(3) to benefit the elementary school, he wanted to contribute along with his sister. The bylaws state:

5. Compensation and Expenses.

The directors serve without compensation. It is not expected directors shall incur any out-of-pocket expense for serving on the Board and any such incidental expenses (including mileage expense) are not eligible for reimbursement.

9. Restriction.

No member of the Board, or other person exercising supervisory power in the Corporation, or any of their close relatives can personally benefit from the receipt of donations or grant funds. A close relative and student of Dinsmore Elementary does not constitute a violation of this restriction should the student receive the same benefits as others attending Dinsmore Elementary.

All Board members are required to sign the conflict-of-interest disclosure and update it as necessary.

In fact, neither sibling has a child or grandchild attending Dinsmore Elementary or any other descendant who will ever attend this school.

Dinsmore Elementary is a Title One school with 53% of students receiving a free or reduced lunch. Linda and Roger have the financial means and time to provide support to their former school and that is their sole intent.

Attachment E

3a For each of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, average hours worked, and duties.

Name	Linda Brunson
Qualifications	By trade, Linda was a Certified Public Accountant. She attended Kindergarten through Fifth Grade at Dinsmore Elementary School and still resides in the same County.
Average hours worked	Linda expects to average 20 volunteer hours/week.
Duties	<p>As stated in the Bylaws, the President shall:</p> <ul style="list-style-type: none"> (a) have and exercise general charge and supervision of the affairs of the Corporation and shall perform such other duties as may be assigned by the Board; (b) serve as ex-officio member of all standing committees and shall have the power and duties usually vested in the office of the President; (c) call special meetings as necessary; (d) ensure the organization maintains its tax-exempt status and meets its ongoing compliance responsibilities; (e) serve on the Executive Committee; and (f) personally pay all management, general and administrative, and fundraising expenses of the Corporation guaranteeing all donations and grants go toward program services.
Name	Wanda Reese
Qualifications	Current Principal of Dinsmore Elementary School.
Average hours worked	Wanda expects to average 50 volunteer hours annually.
Duties	<p>As stated in the Bylaws, the Secretary shall:</p> <ul style="list-style-type: none"> (a) have custody of, and maintain, all of the corporate records except the financial records; (b) ensure minutes of all meetings of the Board are distributed

	<p>to members shortly after each meeting;</p> <p>(c) provide notice of meetings of the board and/or of a committee when such notice is required;</p> <p>(d) serve on the Executive Committee; and</p> <p>(e) perform such other duties as may be requested by the Board or President.</p>
Name	Roger Mann
Qualifications	Roger is also a former student of Dinsmore Elementary and resides in the same community – only one mile from the school. Roger retired from the City of Jacksonville Street and Highways division as a division manager.
Average hours worked	Roger expects to average 5 volunteer hours/week.
Duties	<p>As stated in the Bylaws, the Treasurer shall:</p> <p>(a) manage finances of the organization;</p> <p>(b) keep a full and accurate account of receipts and expenditures;</p> <p>(c) ensure the signatures of the current elected Officers are on file at the bank, with the signature of an officer required on all checks;</p> <p>(d) present a monthly financial statement to the school;</p> <p>(e) present a financial statement at the Annual Board Meeting and at other times when requested by the Board; and</p> <p>(f) serve on the Executive Committee.</p>

Attachment F

<p>5a Have you adopted a conflict of interest policy consistent with the sample conflict of interest policy in Appendix A to the instructions? If "Yes," provide a copy of the policy and explain how the policy has been adopted, such as by resolution of your governing board. If "No," answer lines 5b and 5c. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>

Attached – 6 pages

The minutes of the first board meeting adopted the conflict of interest policy.

Conflict of Interest Policy

The president presented a proposed conflict of interest policy along with the accompanying acknowledgement and disclosure form. The conflict of interest policy was considered and discussed and on recommendation duly made, it was unanimously

RESOLVED, that the conflict of interest policy and accompanying acknowledgement and disclosure form were adopted for use by this corporation;

RESOLVED FURTHER, that the secretary instructs the president to see that the signed originals are kept at the corporation's principal office.

Each current board member signed. Copies are attached.

Board of Directors Conflict of Interest Policy and Disclosure Form

In the capacity as directors, the members of the Board of Directors (the "Board") of the Friends of Dinsmore Elementary, Inc. (the "Friends") must act at all times in the best interest of the Friends. The purpose of this policy is to help inform the Board about what constitutes a conflict of interest, assist the Board in identifying and disclosing the actual and potential conflicts, and help ensure the avoidance of conflicts of interest where necessary. This policy may be enforced against individual Board members as described below.

Conflict of Interest Policy

1. Board members have a fiduciary duty to conduct themselves without conflict to the interest of the Friends and the school we support, Dinsmore Elementary (the "School").
2. A conflict of interest is a transaction or relationship which presents or may present a conflict between a Board member's obligations to the Friends or School and the Board member's personal, business, or other interests.
3. All conflicts of interest are not necessarily prohibited or harmful to the Friends. However, full disclosure of all actual and potential conflicts, and a determination by the Friends of Dinsmore Elementary, Inc. Executive Committee (the "Executive Committee") members – with the interested Board member(s) recused from participating in debates and voting on the matter – are required.
4. As stated in the Bylaws, no member of the Board or any of their close relatives can personally benefit from the receipt of donations or grant funds. A close relative and student of Dinsmore Elementary does not constitute a violation should the student receive the same benefits as others attending the School.
5. All actual and potential conflicts of interests shall be disclosed by Board members to the Executive Committee through this disclosure form and/or whenever a conflict arises. The disinterested members of the Executive Committee shall make a determination as to whether a conflict exists and what subsequent action is appropriate (if any). The Executive Committee shall inform the Board of such determination and action. The Board shall retain the right to modify or reverse such determination and action, and shall retain the ultimate enforcement authority with respect to the interpretation and application of this policy.
6. Upon election to the Board, all Board members shall be provided with a copy of this policy and required to complete and sign the acknowledgement and disclosure form. All completed forms shall be provided to and reviewed by the Executive Committee, as well as all other conflict information provided by Board members.

Acknowledgement and Disclosure Form

I have read the Friends of Dinsmore Elementary, Inc. Conflict of Interest Policy set forth on the prior page and agree to comply fully with its terms and conditions at all times during my service as a Friends of Dinsmore Elementary, Inc. Board member. If at any time following the submission of this form I become aware of any actual or potential conflicts of interest, or if the information provided below becomes inaccurate or incomplete, I will promptly notify the Friends of Dinsmore Elementary, Inc. Executive Committee in writing.

Disclosure of close relatives attending Dinsmore Elementary:

Name	Grade	Relationship
<i>None</i>		

Check here if additional pages of close relatives is attached.

Disclose actual or potential conflicts of interest:

None

Board member signature: *Linda Brunson*
Board member printed name: Linda Brunson
Date: 2-14-19

Board of Directors Conflict of Interest Policy and Disclosure Form

In the capacity as directors, the members of the Board of Directors (the "Board") of the Friends of Dinsmore Elementary, Inc. (the "Friends") must act at all times in the best interest of the Friends. The purpose of this policy is to help inform the Board about what constitutes a conflict of interest, assist the Board in identifying and disclosing the actual and potential conflicts, and help ensure the avoidance of conflicts of interest where necessary. This policy may be enforced against individual Board members as described below.

Conflict of Interest Policy

1. Board members have a fiduciary duty to conduct themselves without conflict to the interest of the Friends and the school we support, Dinsmore Elementary (the "School").
2. A conflict of interest is a transaction or relationship which presents or may present a conflict between a Board member's obligations to the Friends or School and the Board member's personal, business, or other interests.
3. All conflicts of interest are not necessarily prohibited or harmful to the Friends. However, full disclosure of all actual and potential conflicts, and a determination by the Friends of Dinsmore Elementary, Inc. Executive Committee (the "Executive Committee") members – with the interested Board member(s) recused from participating in debates and voting on the matter – are required.
4. As stated in the Bylaws, no member of the Board or any of their close relatives can personally benefit from the receipt of donations or grant funds. A close relative and student of Dinsmore Elementary does not constitute a violation should the student receive the same benefits as others attending the School.
5. All actual and potential conflicts of interests shall be disclosed by Board members to the Executive Committee through this disclosure form and/or whenever a conflict arises. The disinterested members of the Executive Committee shall make a determination as to whether a conflict exists and what subsequent action is appropriate (if any). The Executive Committee shall inform the Board of such determination and action. The Board shall retain the right to modify or reverse such determination and action, and shall retain the ultimate enforcement authority with respect to the interpretation and application of this policy.
6. Upon election to the Board, all Board members shall be provided with a copy of this policy and required to complete and sign the acknowledgement and disclosure form. All completed forms shall be provided to and reviewed by the Executive Committee, as well as all other conflict information provided by Board members.

Acknowledgement and Disclosure Form

I have read the Friends of Dinsmore Elementary, Inc. Conflict of Interest Policy set forth on the prior page and agree to comply fully with its terms and conditions at all times during my service as a Friends of Dinsmore Elementary, Inc. Board member. If at any time following the submission of this form I become aware of any actual or potential conflicts of interest, or if the information provided below becomes inaccurate or incomplete, I will promptly notify the Friends of Dinsmore Elementary, Inc. Executive Committee in writing.

Disclosure of close relatives attending Dinsmore Elementary:

Name	Grade	Relationship
None		

Check here if additional pages of close relatives is attached.

Disclose actual or potential conflicts of interest:

NONE - Principal of Dinsmore

Board member signature:

Wanda Beas

Board member printed name:

Wanda Beas

Date:

2-14-19

Board of Directors Conflict of Interest Policy and Disclosure Form

In the capacity as directors, the members of the Board of Directors (the "Board") of the Friends of Dinsmore Elementary, Inc. (the "Friends") must act at all times in the best interest of the Friends. The purpose of this policy is to help inform the Board about what constitutes a conflict of interest, assist the Board in identifying and disclosing the actual and potential conflicts, and help ensure the avoidance of conflicts of interest where necessary. This policy may be enforced against individual Board members as described below.

Conflict of Interest Policy

1. Board members have a fiduciary duty to conduct themselves without conflict to the interest of the Friends and the school we support, Dinsmore Elementary (the "School").
2. A conflict of interest is a transaction or relationship which presents or may present a conflict between a Board member's obligations to the Friends or School and the Board member's personal, business, or other interests.
3. All conflicts of interest are not necessarily prohibited or harmful to the Friends. However, full disclosure of all actual and potential conflicts, and a determination by the Friends of Dinsmore Elementary, Inc. Executive Committee (the "Executive Committee") members – with the interested Board member(s) recused from participating in debates and voting on the matter – are required.
4. As stated in the Bylaws, no member of the Board or any of their close relatives can personally benefit from the receipt of donations or grant funds. A close relative and student of Dinsmore Elementary does not constitute a violation should the student receive the same benefits as others attending the School.
5. All actual and potential conflicts of interests shall be disclosed by Board members to the Executive Committee through this disclosure form and/or whenever a conflict arises. The disinterested members of the Executive Committee shall make a determination as to whether a conflict exists and what subsequent action is appropriate (if any). The Executive Committee shall inform the Board of such determination and action. The Board shall retain the right to modify or reverse such determination and action, and shall retain the ultimate enforcement authority with respect to the interpretation and application of this policy.
6. Upon election to the Board, all Board members shall be provided with a copy of this policy and required to complete and sign the acknowledgement and disclosure form. All completed forms shall be provided to and reviewed by the Executive Committee, as well as all other conflict information provided by Board members.

Acknowledgement and Disclosure Form

I have read the Friends of Dinsmore Elementary, Inc. Conflict of Interest Policy set forth on the prior page and agree to comply fully with its terms and conditions at all times during my service as a Friends of Dinsmore Elementary, Inc. Board member. If at any time following the submission of this form I become aware of any actual or potential conflicts of interest, or if the information provided below becomes inaccurate or incomplete, I will promptly notify the Friends of Dinsmore Elementary, Inc. Executive Committee in writing.

Disclosure of close relatives attending Dinsmore Elementary:

Name	Grade	Relationship
NONE		

Check here if additional pages of close relatives is attached.

Disclose actual or potential conflicts of interest:

NONE

Board member signature: Roger Mann
Board member printed name: Roger Mann
Date: 02/14/2019

Attachment G

<p>Part VI Your Members and Other Individuals and Organizations That Receive Benefits From You</p> <p>The following "Yes" or "No" questions relate to goods, services, and funds you provide to individuals and organizations as part of your activities. Your answers should pertain to <i>past, present, and planned</i> activities. See instructions.</p> <p>b In carrying out your exempt purposes, do you provide goods, services, or funds to organizations? If <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No "Yes," describe each program that provides goods, services, or funds to organizations.</p>
--

Our primary purpose is to improve and enrich the learning experiences of Dinsmore Elementary School (a Duval County public school) students by:

- (a) soliciting and receiving funds, gifts, endowments, donations, and bequests to fund student needs; and
- (b) promoting and providing volunteer services to benefit the students.

The specific objectives and purpose of this organization shall be to:

- (a) Enable the best education and environment for Dinsmore Elementary School students. We strive to close the gap between public funding and the cost of a high quality education.
- (b) Provide teachers and staff with the support needed to give exceptional instruction to all of Dinsmore Elementary's students.
- (c) Assist the school staff and PTA with special activities and events.

Attachment H

4a Do you or will you undertake **fundraising**? If "Yes," check all the fundraising programs you do or will Yes No conduct. See instructions.

<input checked="" type="checkbox"/> mail solicitations	<input checked="" type="checkbox"/> phone solicitations
<input checked="" type="checkbox"/> email solicitations	<input checked="" type="checkbox"/> accept donations on your website
<input checked="" type="checkbox"/> personal solicitations	<input checked="" type="checkbox"/> receive donations from another organization's website
<input type="checkbox"/> vehicle, boat, plane, or similar donations	<input checked="" type="checkbox"/> government grant solicitations
<input checked="" type="checkbox"/> foundation grant solicitations	<input checked="" type="checkbox"/> Other

Attach a description of each fundraising program.

Mail Solicitations

The Friends of Dinsmore Elementary, Inc. may provide a newsletter, announcements, or other information by mail. All such mailings will include a website address or reply envelope to enable recipients to conveniently make a contribution.

Email Solicitations

The Friends of Dinsmore Elementary, Inc. will maintain an opt-in email listing enabling the distribution of volunteer opportunities, newsletters, announcements, and other notices of interest. Opt-in emails will contain solicitations for contributions.

Personal Solicitations

Contributions will be solicited at meetings, special events, and via corporate introductions.

Foundation Grant Solicitations

Friends will seek grants that align with Dinsmore Elementary's mission and submit a proposal/request.

Phone Solicitations

Volunteers will phone corporations requesting contributions and to learn of possible grant opportunities.

Accept Donations on Your Website

Contribution link(s) will be present on the www.FriendsofDinsmore.org website. This feature is used to support the email solicitations mentioned above, as well as to provide an opportunity for anyone visiting the website to contribute financially. Online contributions will be processed securely by a third party, such as PayPal®, which enables donors to make contributions directly out of their bank account, or using a credit card. The third party charges a small fee for this service. Money received is deposited directly into the Friends bank account.

Receive Donations from Another Organization's Website

Click-through and online shopping revenue from sites such as Amazon Smile and Google will be sought by Friends.

Government Grant Solicitations

Friends will seek grants that align with Dinsmore Elementary's mission and submit a proposal/request.

Other

The Friends of Dinsmore Elementary will conduct its own fundraising and will comply with all applicable state and local fundraising laws and regulations. Friends does not intend to fundraise for other organizations nor to use other organizations to fundraise on its behalf.

Attachment I

d List all states and local jurisdictions in which you conduct fundraising. For each state or local jurisdiction listed, specify whether you fundraise for your own organization, you fundraise for another organization, or another organization fundraises for you.

All fundraising will be conducted from Florida for only our own organization, Friends of Dinsmore Elementary, Inc.

We will not fundraise for another organization nor will another organization fundraise for us.

Attachment J

15	Do you have a close connection with any organizations? If "Yes," explain.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
----	--	---	-----------------------------

Friends of Dinsmore Elementary, Inc. will operate for the sole benefit of the students of Dinsmore Elementary (a Duval County, Florida public school).